

## 2016/2017 ADMISSION PROCEDURE AND REGISTRATION OF FRESH STUDENTS

- (i) Printing of admission letter on the university's website– <http://portal.lautech.edu.ng/fresher> with effect from October 17 to December 31, 2016
- (ii) Payment of Acceptance fee of **₦30,000.00** between now and December 31, 2016
- (iii) Submission of copies of the credentials by the admitted candidates at the Admissions Office, Academic Affairs Unit for screening/verification for the purpose of giving authority to pay tuition fee and issuance of matriculation number between November 14, 2016 and February 3, 2017. The credentials are;
  - a. LAUTECH admission letter, printed from the university's website
  - b. JAMB admission letter printed from the JAMB website
  - c. Acceptance fee receipt
  - d. JAMB/UTME Result Slip
  - e. PDS Result Slip (in the case of PDS candidates)
  - f. O' Level Result(s) --- (NECO/ WAEC/ NABTEB copy used for **SCREENING** only)
  - g. OND/HND/First degree Result (Direct Entry candidates only)
- (iv) Medical examination (i.e. X-ray which is to be done in LAUTECH Health Centre) and other medical tests can be done by the candidates at any recognized Government/ Public hospitals and then obtain Medical Clearance at the University Health Centre between January 4 and February 3, 2017.
- (vi) Payment of tuition fee of **₦65,500.00** (for Oyo and Osun States indigenes)/ **₦73,000.00** (for candidates from other states) which includes Student Union fee of **₦500.00** as approved by Senate, using any **Interswitch enabled Debit Cards** to enable you continue your registration process online at <http://portal.lautech.edu.ng/fresher> website between December 1, 2016 and January 3, 2017.
- (vii) Completion of the online registration forms between January 4 and February 3, 2017.
- (viii) Registration exercise at designated Units of the University such as the Academic Affairs Unit of the Registry, Faculty, department and the University Library between January 4 and February 26, 2017.
- (ix) Collection and submission of Student's File in the Academic Affairs Unit of the Registry between January 16 and April 28, 2017. The Student's File must contain the under-listed items;
  - (1) Reference letters from two reputable personalities such as senior public officer, cleric, lawyer e .t. c
  - (2) Sworn affidavit of good behavior.
  - (3) JAMB result slip
  - (4) PDS result slip (where applicable)
  - (5) JAMB admission letter

- (6) LAUTECH admission letter
- (7) Online acceptance fee payment receipt
- (8) Online tuition fee payment receipt
- (9) Brief biodata
- (10) Personal information form
- (11) O'level result(s) (as vetted and stamped at Academic Affairs Unit)
- (12) Medical clearance – original copy
- (13) Birth certificate
- (14) Oath of allegiance
- (15) Completed dress code form
- (16) State Identification form duly signed and stamped
- (17) Evidence of change of name (if married).
- (18) Student Handbook payment receipt

The above is for your noting and strict compliance.